



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U.S. ARMY ENGINEER SCHOOL AND REGIMENTAL HEADQUARTERS
14010 MSCOE LOOP, SUITE 1661
FORT LEONARD WOOD, MISSOURI 65473-8301

ATSE

27 March 2017

MEMORANDUM FOR RECORD

SUBJECT: Policy of Administrative Procedures for the Sapper Leader Course (SLC)

1. REFERENCES.

- a. TR 350-18 (The Army School System), 21 July 2010
- b. AR 623-3 (Evaluation Reporting System), 04 November 2015
- c. AR 350-1 (Army Training and Leader Development), 19 August 2014
- d. AR 350-10 (Management of Army Individual Training Requirement and Resources), 3 September 2009
- e. Memorandum, USAES Commandant, SLC issuance of Academic Evaluation Reports (AERs) DA Form 1059, 26 November 2012
- f. Memorandum, USAES Commandant, SLC Student Recycle Program, 5 June 2016

2. General.

- a. This memorandum establishes the policy and procedures for entrance criteria, recycle eligibility, and issuance of AERs (DA Form 1059).
- b. The SLC will execute the procedures outlined in this policy to ensure the most qualified candidates are attending the course, to reduce medical dis-enrollments, and to generate an increased number of Sapper Graduates while maintaining standards.

3. SLC entrance procedures and requirements.

- a. At TA106 NLT 0500 on the course start day (Day 0), Students will be put in formation based on their ATRRS status.
- b. Students must have the following in their possession on the start date of the class:
 - (1) All required equipment on the Packing List.

(2) A copy of all six pages of the DD 2807 and DD 2808, attachments and medical waiver if applicable.

(3) Battalion Commander's Certification letter certifying the following:

(a) SM passed an Army Physical Fitness Test (APFT) at home unit scoring a minimum 230 total points with no less than 70 points in each event.

(b) SM Meets Height/Weight standards IAW AR 600-9.

(c) Completed the Army CWST IAW TC 21-21 and is identified as a Strong, Weak, or Non-swimmer.

(d) SM is proficient in all tasks found in section XI of the SLC pamphlet.

(e) Previous cold/hot weather injury.

(4) DA Form 1610 or DTS travel orders, include statement of early return in event of drop. A no Cost DA Form 1610 is authorized for admittance to the course. However it is the unit's responsibility to ensure DTS voucher is approved prior to course completion.

(5) Waivers for Rank, MOS, or any other pre-requisite disqualification approved by USAES Commandant or signatory delegate of the office of the Commandant.

c. All students will be required to pass an APFT IAW FM 7-22, based on their age and gender. All students must meet or exceed a minimum total score of 230 points with no less than 70 points in each event.

d. On Day 1, all students will be required to complete a 12-mile foot march within 3 hours with a 35 pound ALICE/MOLLE. The minimum weight does not include six quarts of water, weapon, and load bearing equipment.

e. Priority of fill will be students in reserve status, Enlisted SMs in a Wait or Walk-on status, then Officers in a Wait or Walk-on Status.

f. Any students who do not meet the course entrance criteria stated above will not be enrolled in the course.

4. SLC student recycle program.

a. Students are only authorized to recycle each phase, General Subjects, and Patrolling phases one time per enrollment of the Course.

(1) General Subjects Recycle: Any first time General Subjects student who earns less than 700 points but more than 600 points during the phase, fails both opportunities to pass land navigation, fails both opportunities to pass any written

exam, or any combination of criteria outlined in this paragraph will recycle into the next General Subjects phase.

(2) Patrolling Recycle: Any first time Patrolling student who does not achieve at least a 50% GO rate while in graded positions will recycle into the next Patrolling phase.

(3) Students who receive a medical profile due to an injury will not be allowed to recycle and will be dismissed from the course IAW AR 350-1.

b. Students who meet recycle eligibility criteria delineated above but will be in an inactive student status exceeding 60 days will be dis-enrolled for academic failure.

c. Exception to Policy (ETP) request: Sapper students who are automatically recycled could remain in the SLC for up to 70 days to meet graduation requirements. Home Station Battalion Commanders may request an ETP to forgo their Soldier's eligibility to recycle. ETPs will be submitted through the SLC and 169th Engineer Battalion Commander to the 1st Engineer Brigade Commander for approval and approved prior to the start date of the course. In the event of an emergency, a student with approval from their Chain of Command may request to be dropped from the course without an ETP.

d. The SLC Chief of Training and Chief Instructor retain the authority to deny students the ability to automatically recycle based on failure to meet minimum performance standards in the course, any gross integrity or character violations, or student peer evaluation results. Students that have lost their recycle eligibility are authorized to request an appeal to the 169th Engineer Battalion Commander. Appeals must be requested within 24 hours of the student being notified that his/her recycle eligibility has been denied. If an appeal is requested, the student will remain assigned to the SLC in an inactive student status until the appeal is complete and a determination is made.

5. Issuance of Academic Evaluations Reports (AERs) DA Form 1059.

a. The SLC is a 28-day functional course that results in the award of Additional Skill Identifier (ASI) S4 to Soldiers in the grades of E5-E7 holding the Military Occupational Specialty (MOS) of 12B Combat Engineer and for Engineer Officers in the grades of O1-O2.

b. Since regulations that cover AERs are not clear as to when a DA Form 1059 is required, specifically for a course of the SLC's nature and length, DA Form 1059s will be given to SLC Students for the following reasons:

(1) SLC Students that successfully complete all requirements for graduation will be given a DA 1059, graduation certificate, Sapper Tab, and awarded the ASI S4.

(2) SLC Students that are dismissed for disciplinary reasons outlined in AR 350-1, Para 3-15, for negative attitude, lack of motivation, refusal to train, violation of

regulations, policies, or established discipline standards will receive a Failed to Achieve Course Standards Referred Academic Evaluation Report.

(3) DA Form 1059's will not be given to students for the following reasons:

(a) SLC Students who are dropped for failure to meet entrance requirements.

(b) SLC Students who are dropped for medical reasons.

(c) SLC Students who are dropped from the course for other administrative reasons due to no fault of their own (i.e. emergency leave, deployment).

(d) SLC Students who complete the phase/course in good standings but without meeting graduation requirements outlined in the SLC Program of Instruction.

6. SUPERSESSION. This policy supersedes Memorandum, USAES Commandant, SLC issuance of AERs DA Form 1059, 26 November 2012 and Memorandum, USAES Commandant, SLC student Recycle Program, 5 June 2016.

7. PROPONENT. The proponent for this policy is the US Army Engineer School.

A handwritten signature in dark ink, appearing to read "James H. Raymer", with a long horizontal flourish extending to the right.

JAMES H. RAYMER
Brigadier General, USA
Commandant